**Minutes of Meeting held on 12 Feb 2011**

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| **S/N** | **People Present** | **Remarks** |
| 1 | Chang Parkk Khiong Alvin |  |
| 2 | Junaith |  |
| 3 | Koh Ming Jin |  |
| 4 | Anthony Gloridas |  |
| 5 | Tran Ba Tien |  |
| 6 | Maung Tin Kyaw Oo |  |
| 7 | Weily |  |
|  | **Absent** |  |
| 1 | Phyo Phyo Lwin | Work commitment |
| 2 | Xiao Dan | Deffered |

| S/N | Issue | Details | Action | Remarks | Status |
| --- | --- | --- | --- | --- | --- |
| 1. | URS | It was agreed that Ba Tien will come up with a detailed URS | Tran Ba Tien | - |  |
| 2. | Clarification with client | When Ba Tien goes to Vietnam he will clarify the necessary details from the client who are Vietnamese | Tran Ba Tien | - |  |
| 3. | Tasks | Other tasks were dedicated to each team member | - | - |  |
| 4 | Development platform | .Net (C# ) was chosen as the development platform | Chang Parkk Khiong Alvin | Alvin has experience in the .Net Technologies |  |
| 5 | Explanation of the Process | The team asked Ba Tien to explain The Process. | Tran Ba Tien |  |  |
| 6 | Summary of The Process in pictorial form | The picture below Fig 1. summarizes it to some extent. | Tran Ba Tien |  |  |
|  |  |  |  |  |  |

**Figure 1.**

